Agenda

Welcome

- Attendance Sign-In & Meeting Navigation

INFOhio Users Council Update

- NEOMIN Representatives: Laura Henning & Rosanne Gosselin
- (Handout of the following items provided)
- Nominate Your Hardworking ITC Provider for the Spence White Service Award
- INFOhio Loves Your Feedback! - February Surveys
- BLUEcloud Circulation Learning Pathway
- 6-12 Digital Content Learning Pathway
- Advocacy

Meeting Overview

- Participants at this meeting will work through several online lessons on BLUEcloud Circulation focusing on how to access, use, and integrate it into their library.

BLUEcloud Circulation Learning Objectives

- Successfully log into BLUEcloud Central.
- Set context to the desired institution (school building).
- Create a new patron record.
- Search for an existing patron.
- Check an item out to a patron.
- Check in an item.
- Renew an item.
- View an existing bill.
- Make a partial and full payment on an existing bill.
- Place a hold on an item for a patron.
- View an existing hold.

Adjourn

- Next meeting: Tuesday, March 24, 2020 (8:30 AM) in NEOMIN’s training lab